

IEQ SCHOOL DATA BASE									
School Name: Triadelphia Ridge Elementary			Principal: Lisa Smithson			DATE: 12/23/16			
IEQ Team Leader: Samantha Jones			IEQ System Leader: Heather Moraff						
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	WORK ORDER NUMBER of POTENTIAL IEQ	DATE ASSIGNED	COMPLETION DATE	30 DAY REVISIT	CLOSED
1. No unusual or offensive odors, or temperature discomfort	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
2. No Air Fresheners	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
3. No food, dirty lunch boxes, etc. left in room	2nd Grade closet	Put sugar in a closed/sealed container	X			1/12/17	1/31/17		
4. Vents are clean and unobstructed	Electrical room, Mop Closet (Cs2), E2 (Closet)	Dusty vents/fans/high dust areas	X	X		11/1/16	Not until summer		
5. Temperature sensors are not blocked	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
6. Area appears clean and dust free	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
7. No signs of animal infestation	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
8. Ceiling tiles present; no broken, stained, or painted	Exit to playground, Boiler room hallway, custodial office, Kitchen washroom, Kitchen, Health Room Hallway, Staff Lounge Bathroom (left), Music Hallway, PTA closet, 4th Grade Hallway, Outside 2nd grade Project Room.	Ceiling tiles are stained.	X	X	13673	12/2/16	12/2/2016, 12/5/2016, 12/6/2016, 12/7/2016, 12/8/2016, 1/2/17, and Pending...		
9. Walls show no signs of water damage/mildew/ paint irregularities	Rooms 324, 326, 328, 331, 333, 335, 338, 340, 342	Exterior wall-signs of moisture behind walls/paint, being addressed by HCPSS Building Services	X	X	See notes				
10. No condensation or other evidence of humidity on ceilings, walls, doors, etc.	Rooms 324, 326, 328, 331, 333, 335, 338, 340, 342	Exterior wall-signs of moisture behind walls/paint, being addressed by HCPSS Building Services	X	X	See notes				
11. Limited use of non-issued HCPSS furniture and appliances	Custodial Office, Rec & Park Office, Staff work rm, Rm 300, 305, 336, 326, Counselor office, RAT Office, Rm 228, 226, Gym office, 327.	Fans, toaster ovens, heaters, mini fridges	X			1/27/17	4/14/2017 6/13/17 (Lamps and Non HCPSS furniture)		
12. No excessive fabric materials, stuffed animals, beanbags, pillows, etc.	Rooms 341, 342, 338, 336, 337, 4th grade team area, 329, 327, 326, 324, 323, 226, Media Center, Front Hall bench, 406, 302, 303, 405, 404, 305, 306, 226, 309, 311, 313, 312, 315, 316, 318, 320, 319, Phone room		X			1/27/17	4/14/17		

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13. No structural or physical gaps around exit doors	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
14. No improperly stored materials/chemicals	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
15. Floor coverings are level and secure (tile, carpets, wood board, etc.)	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
16. Barrier mats vacuumed well	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
17. Fish tanks are clean and located away from vents/thermostats	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
18. Waterproof barriers in place for plants and no standing water	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
19. Sinks and fountains drain quickly and work properly including absence of leaks	Gym bathroom shower drain	Pour water down drain periodically.	X						
20. No standing water in sinks, fountains, on counter	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
21. Carpet dry nearby sinks, fountains	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
22. Soap and paper towels available	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
23. All electrical outlets secure, no frayed wires on equipment	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
24. All electrical cords secured and not extending across walkways	All Classrooms (projector cart to wall) Need cord covers.			X					
25. No extension cords used as permanent wiring	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
26. No electrical equipment near sinks or source of water	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
27. No exposed disconnected wires	None		N/A	N/A	N/A	N/A	N/A	N/A	N/A
ADJACENT SCHOOL GROUNDS									
LOOK-FORS	ROOM/LOCATION	COMMENTS	ADMIN	FACILITIES	COMMENTS/W ORK ORDER	ASSIGNED TO	COMPLETION DATE	30 DAY REVISIT	CLOSED