

Timestamp	Observation:	Room Number or Location/Name:	Comments for this room:	ADMINISTRATION	CUSTODIAL	FACILITIES WORK ORDERS	IEQ WORK ORDERS	ASSIGNED DATE	COMPLETION DATE	30-DAY REVISIT	CLOSED
6/2/2017 13:15:30	02. AIR FRESHENERS	Principal's Office	Potpourri in basket	X				6/2			
6/2/2017 13:18:11	04: VENTS: Dirty, obstructed (Wall, Ceiling)	341	Dirty vents		X			6/2			
6/2/2017 13:40:45	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Outside the music room	Dusty vent		X			6/2			
6/2/2017 13:43:19	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Cleaning closet 2	Dusty vent		X			6/2			
6/2/2017 13:49:08	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Gym	High dust area		X	33785					
6/2/2017 13:57:40	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Cafeteria	Dusty vents		X	33788					
6/2/2017 14:03:21	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Kitchen			X			6/2			
6/2/2017 14:08:06	04: VENTS: Dirty, obstructed (Wall, Ceiling)	Electrical room	High dust vent		X	33799					
6/2/2017 12:58:26	06: CLEANLINESS: Dust, trash	329	Clutter		X			6/2			
6/2/2017 13:00:06	06: CLEANLINESS: Dust, trash	329	Clutter		X			6/2			
6/2/2017 13:06:33	06: CLEANLINESS: Dust, trash	333	Cobwebs		X			6/2			
6/2/2017 13:43:37	06: CLEANLINESS: Dust, trash	Roof ladder room	Dusty floor		X			6/2			
6/2/2017 12:46:40	08: CEILING TILES: Stained, broken, holes, painted	327	middle of room		X	35140					
6/2/2017 12:48:50	08: CEILING TILES: Stained, broken, holes, painted	328	18' clearance		X			6/2			
6/2/2017 12:54:07	08: CEILING TILES: Stained, broken, holes, painted	328	Two		X	35140					
6/2/2017 12:55:52	08: CEILING TILES: Stained, broken, holes, painted	3rd grade closet	18' from ceiling		X			6/2			
6/2/2017 13:07:47	08: CEILING TILES: Stained, broken, holes, painted	331	Stained tile		X	35140					
6/2/2017 13:09:38	08: CEILING TILES: Stained, broken, holes, painted	330	Stained tile		X	35140					
6/2/2017 13:10:57	08: CEILING TILES: Stained, broken, holes, painted	4th grade closet	Stained tile		X	35140					
6/2/2017 13:11:34	08: CEILING TILES: Stained, broken, holes, painted	Special Ed Office	Stained ceiling tile		X			6/2			
6/2/2017 13:14:40	08: CEILING TILES: Stained, broken, holes, painted	4-5th hallway	Stained and a painted stain tiles		X			6/2			

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6/2/2017 13:15:33	08: CEILING TILES: Stained, broken, holes, painted	Outside ESOL	Hole in tile by sprinkler		X	35140					
6/2/2017 13:19:27	08: CEILING TILES: Stained, broken, holes, painted	Outside 342	Ceiling tile HVAC		X	35140					
6/2/2017 13:36:45	08: CEILING TILES: Stained, broken, holes, painted	370	Stained tiles		X	35140					
6/2/2017 13:40:31	08: CEILING TILES: Stained, broken, holes, painted	PTA Room	Stained tile		X	35140					
6/2/2017 13:58:21	08: CEILING TILES: Stained, broken, holes, painted	353	Dusty ceiling tiles around vents		X	33788					
6/2/2017 14:00:42	08: CEILING TILES: Stained, broken, holes, painted	Kitchen dry storage	Ceiling tiles warped		X			6/2			
6/2/2017 14:01:43	08: CEILING TILES: Stained, broken, holes, painted	Cafeteria laundry room	Stained tile		X			6/2			
6/2/2017 14:01:44	08: CEILING TILES: Stained, broken, holes, painted	Kitchen dry storage	Escutcheon missing		X			6/2			
6/2/2017 14:03:12	08: CEILING TILES: Stained, broken, holes, painted	Kitchen	Stain on tiles		X			6/2			
6/2/2017 14:03:58	08: CEILING TILES: Stained, broken, holes, painted	Kitchen	Stained tiles		X			6/2			
6/2/2017 14:06:45	08: CEILING TILES: Stained, broken, holes, painted	Outside building services storage	stained tile		X	35140					
6/2/2017 14:06:51	08: CEILING TILES: Stained, broken, holes, painted	Recess door	Escutcheon needs fixing		X			6/2			
6/2/2017 14:10:45	08: CEILING TILES: Stained, broken, holes, painted	Recess vestibule	Stained		X	35140					
6/2/2017 12:42:18	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	300 Parks and Rec	Toaster and microwave	X				6/2			
6/2/2017 12:46:23	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	327	White rolling chair, shelf, small corner table	X				6/2			
6/2/2017 12:48:20	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	328	Lamps	X				6/2			
6/2/2017 12:50:27	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	326	Bookshelf	X				6/2			
6/2/2017 12:51:41	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	324	Bookshelves, lamp	X				6/2			
6/2/2017 12:53:04	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	308 Krahe	Bookshelves chair	X				6/2			

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6/2/2017 12:54:06	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	312 Larsson	Shelves, rocking chair	X				6/2			
6/2/2017 12:54:18	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	323	Bookshelves, pillow on rocker	X				6/2			
6/2/2017 12:54:58	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	309 Mynaugh	Bookshelves, rocking chair	X				6/2			
6/2/2017 13:01:27	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	320 Metz	Rocking chair, shelves	X				6/2			
6/2/2017 13:02:19	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	318	Bookshelves	X				6/2			
6/2/2017 13:03:09	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	316 Kuykendall	Bookshelf	X				6/2			
6/2/2017 13:04:21	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	315 Urian	Bookshelves, carpet	X				6/2			
6/2/2017 13:04:45	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	334	Bookshelves, share chair	X				6/2			
6/2/2017 13:05:09	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	320 Frey	Bookshelves	X				6/2			
6/2/2017 13:05:38	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	335	Bookshelves	X				6/2			
6/2/2017 13:07:53	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	331	Bookshelves	X				6/2			
6/2/2017 13:10:50	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	4th grade closet	Tree	X				6/2			
6/2/2017 13:13:18	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Lamps, bookshelves, fridge, tables. Old desk	336	X				6/2			
6/2/2017 13:17:27	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Front office	Fan	X				6/2			
6/2/2017 13:17:38	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	5th grade pods	Bookshelf	X				6/2			
6/2/2017 13:18:00	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	341	Shelves	X				6/2			
6/2/2017 13:20:31	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	342	Bookshelves, stuffed animals in closet	X				6/2			
6/2/2017 13:21:34	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	340	Bookshelves	X				6/2			
6/2/2017 13:24:49	11. NON-ISSUED HCPSS FURNITURE AND APPLIANCES	Outside 338	Bookshelf	X				6/2			



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6/2/2017 14:00:44	13. AIR GAPS: Structural or physical gaps around exit doors	Cafeteria hallway (trash area)	Light coming through the door			33811					
6/2/2017 13:13:00	14. MATERIALS/CHEMICALS: Improperly stored or marked	336	Cleaning supplies	X				6/2			
6/2/2017 13:48:58	14. MATERIALS/CHEMICALS: Improperly stored or marked	345	Label cleaning solution	X				6/2			
6/2/2017 14:05:49	14. MATERIALS/CHEMICALS: Improperly stored or marked	Custodial office	Glass cleaner	X				6/2			
6/2/2017 13:44:46	15. FLOORS: Coverings not level or secure (tile, carpets, wood board, etc.)	Storage closet across from 344	Broken tiles			35144					
6/2/2017 12:59:36	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	4th grade girls bathroom	Ada not on			35141					
6/2/2017 13:17:14	19. SINKS AND FOUNTAINS: Drain slowly, work improperly, leak	5 th boys bathroom.	Ada missing			35141					
6/2/2017 13:01:46	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	4th grade pod	Missing electrical cover			33798					
6/2/2017 13:04:20	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	334	Outlet cover			33798					
6/2/2017 13:17:07	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Fifth grade pod	Missing covers			33798					
6/2/2017 13:18:26	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	341	Floor outlet			33798					
6/2/2017 13:37:22	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	370	Outlet cover				X	6/2			
6/2/2017 13:51:03	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	PE storage by bathroom	3foot clearance for panel				X	6/2			

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6/2/2017 13:53:09	23. ELECTRICAL: Electrical outlets not secured, cover missing, frayed wires on equipment	Gym storage	Electrical boxes need covered			X		6/2			
6/2/2017 13:42:01	24. ELECTRICAL CORDS: Unsecured, extend across walkways, cord protectors not installed	344 Music room	Protector			X		6/2			
6/2/2017 13:42:38	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	344	No Christmas light			X		6/2			
6/2/2017 14:02:51	26. ELECTRICAL EQUIPMENT: Near sinks or source of water	Kitchen office	3ft clearance			X		6/2			
6/2/2017 13:02:31	31. VENTS/WINDOWS: Blocked, shrubbery near vents or windows which hinder operation	4th boys bathroom	Vent closed								35147
6/2/2017 13:06:15	31. VENTS/WINDOWS: Blocked, shrubbery near vents or windows which hinder operation	335	Vents dusty		X			6/2			
6/2/2017 13:09:21	31. VENTS/WINDOWS: Blocked, shrubbery near vents or windows which hinder operation	330	Dusty vent		X			6/2			
6/2/2017 13:16:15	31. VENTS/WINDOWS: Blocked, shrubbery near vents or windows which hinder operation	5 th bathroom	Vents closed								35147
6/2/2017 12:43:32	35. EXTERIOR DOORS: Not closed	Grade 3 exterior doors	Need closed	X				6/2			
6/2/2017 13:54:28	35. EXTERIOR DOORS: Not closed	PE	Open	X				6/2			
6/2/2017 14:05:07	35. EXTERIOR DOORS: Not closed	Recess door		X				6/2			
6/2/2017 12:55:54		311 Project rm 1st	Cubbies, rocking chair	X				6/2			
6/2/2017 12:56:56		313 Saperstein	Rocking chair, couch, shelves	X				6/2			
6/2/2017 12:58:02		Bookshelf	314 planning rm 2nd grade	X				6/2			